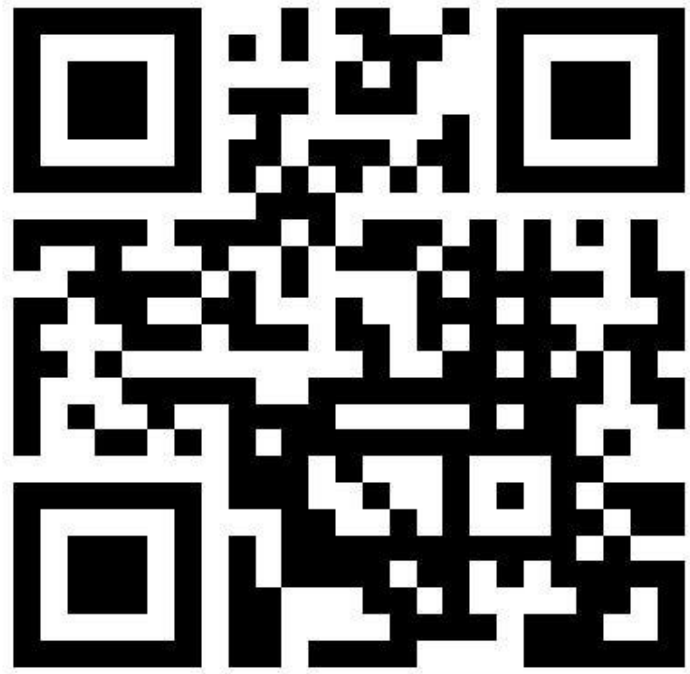


A step-by-step guide for
Registration, Profile Completion & Job Application

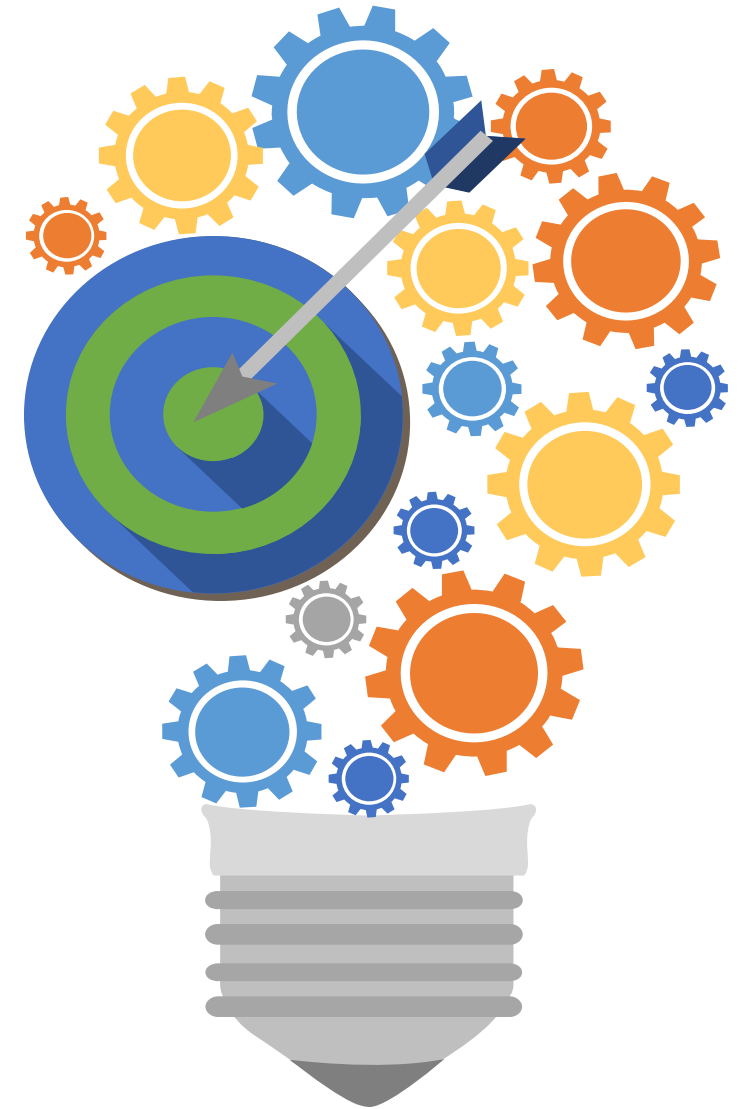
NSDC JobX





www.nsdccjobx.com

Empowering Career



Step 1: Visit www.nsdjobx.com














[Home](#) [Employment Type](#) [Services](#) [Overseas Jobs](#)

Login

[Candidate](#)

[Employer](#)



JOBS BY INDUSTRY		JOBS BY LOCATION			
 TELECOM	 IT-ITES	 STRATEGIC MANUFACTURING	 RETAIL	 AUTOMOTIVE	 BFSI
 TEXTILE & APPAREL	 POWER	 BEAUTY & WELLNESS	 MANAGEMENT	 LOGISTICS	 ELECTRONICS

Step 2: Click on Candidate Login



[Home](#) [Employment Type](#) ▾ [Services](#) ▾ [Overseas Jobs](#)

Login

 [Candidate](#)

 [Employer](#)



Company/ Job Title / Key Skills / Job ID

Location

[Search »](#)

JOBS BY INDUSTRY

JOBS BY LOCATION



TELECOM



IT-ITES



STRATEGIC
MANUFACTURING



RETAIL



AUTOMOTIVE



BFSI



TEXTILE & APPAREL



POWER



BEAUTY & WELLNESS



MANAGEMENT

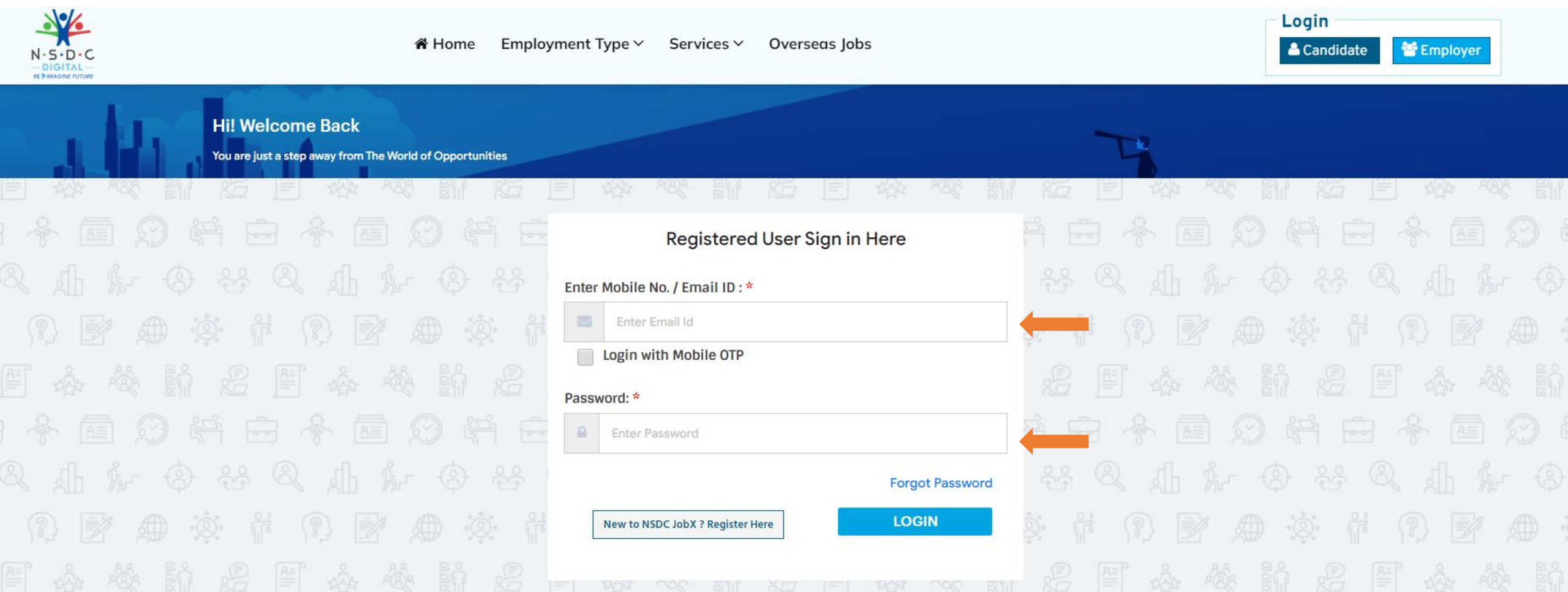


LOGISTICS



ELECTRONICS

Step 3: Sign In using your registered mobile number/ email ID



The screenshot shows the NSDC Digital portal. At the top left is the NSDC Digital logo. The top navigation bar includes links for Home, Employment Type, Services, and Overseas Jobs. On the top right, there is a 'Login' section with buttons for 'Candidate' and 'Employer'. Below the navigation bar is a blue banner with the text 'Hi! Welcome Back' and 'You are just a step away from The World of Opportunities'. The main content area features a 'Registered User Sign in Here' modal. This modal contains a form with two input fields: 'Enter Mobile No. / Email ID : *' and 'Password: *'. The first field has a sub-label 'Enter Email Id' and a radio button for 'Login with Mobile OTP'. The password field has a 'Forgot Password' link next to it. At the bottom of the modal are two buttons: 'New to NSDC JobX ? Register Here' and a blue 'LOGIN' button. Two orange arrows point to the email and password input fields.

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Home Employment Type Services Overseas Jobs

Login
Candidate Employer

Hi! Welcome Back
You are just a step away from The World of Opportunities

Registered User Sign in Here

Enter Mobile No. / Email ID : *

Enter Email Id

☐ Login with Mobile OTP

Password: *


Enter Password

Forgot Password

New to NSDC JobX ? Register Here LOGIN

If you are already registered, you can simply login

Step 3: If new to NSDC JobX, Click on “New to NSDC JobX? Register Here”



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[Home](#) [Employment Type ▾](#) [Services ▾](#) [Overseas Jobs](#)

Login
[Candidate](#) [Employer](#)

Hi! Welcome Back

You are just a step away from The World of Opportunities

Registered User Sign in Here

Enter Mobile No. / Email ID : *

☐ Enter Email Id

☐ Login with Mobile OTP

Password: *


Enter Password

[Forgot Password](#)

[New to NSDC JobX ? Register Here](#) [LOGIN](#)

If you are registering for the first time, Click on New to NSDC JobX

Step 3: If new to NSDC JobX, Click on “Quick Registration”



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[Home](#) [Employment Type](#) [Services](#) [Overseas Jobs](#)


Login

[Candidate](#) [Employer](#)

Find Your Dream Job

- ✓ 15677 Job listings
- ✓ One click apply

Click on
“Quick Registration”



QUICK REGISTRATION

Step 3: If new to NSDC JobX, Click on “New to NSDC JobX? Register Here”



Login

[Candidate](#)

[Employer](#)

Let the top employers of your industry reach you. Register on NSDC JobX for free!

Enter your mobile no. & verify using OTP

Quick Registration !

Mobile No. * :

97XXXXXX10

Submit

Enter your Email ID

Email ID :

abc@xyz.com

Submit

Full Name (पूरा नाम) * :

First Name

Current State (राज्य) * :

Select State

Current District (जिला) * :

Select District

Education (शिक्षा) * :

Select

Specialization (विशेषज्ञता) * :

Select Specialization

PWD * :

Select

☐ I hereby declare that the information provided by me on the website www.nsdjobx.com is true and correct. Further, I hereby authorize National Skill Development Corporation ("NSDC") with my free will and full conscience to collect, store, use and share my personal information provided by me for the purposes and with the persons/organisations as deemed fit by NSDC.

Submit

Find a better Opportunity For Your Career

100+ Employers


Thousands of Jobs Available Here

Already a member?

[Sign In Here](#)

Complete your registration by filling all the details

Step 3: If new to NSDC JobX, Click on “New to NSDC JobX? Register Here”



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[Home](#) [Employment Type ▾](#) [Services ▾](#) [Overseas Jobs](#)

Login
[Candidate](#) [Employer](#)

Hi! Welcome Back

You are just a step away from The World of Opportunities

Registered User Sign in Here

Enter Mobile No. / Email ID : *

☐ Enter Email Id

☐ Login with Mobile OTP

Password: *


Enter Password

[Forgot Password](#)


[New to NSDC JobX ? Register Here](#) [LOGIN](#)

If you are registering for the first time, Click on New to NSDC JobX

Congratulations !!! You have successfully logged in.
Please proceed to complete your profile now. Click on “Update Profile”



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— DIGITAL —
REIMAGINE FUTURE



Profile Completeness

81%

Update Profile

My Profile

VERIFIED

VERIFIED

Education : Post Graduate

Specialization : Social Work

State : Delhi

Company/ Job Title / Key Skills / Job ID

Location

Search Jobs »

Step 4: Complete your profile by updating the mandatory fields

Profile Summary

Full Name : *

←

Mobile No. : *

✓

←

Alternate Mobile No. :

9953XXXX29

Email ID : *

✓

←

Date Of Birth : *

←

Gender : *

▼

←

PWD Category :

▼

Profile Image :

Choose File

No file chosen

(max size:500KB - Only .jpeg /.png/.jpg)

Resume :

Choose File

No file chosen

(max size: 2MB - Only .pdf /.doc)

←

Click on Save after filling all mandatory fields

→

Save

Step 4: Complete your profile by updating the mandatory fields

Profile Completeness



[Download Resume](#)

 Education : Post Graduate

 Specialization : Social Work

 State : Delhi

 District : North East

Profile Summary

+

Resume Headline & Key Skills

×

Resume Headline : *

Write a short & crisp headline for your resume e.g.,
Hard Working Professional Passionate about sales

Key Skills(s) : *

Update your key skills separated by comma e.g.,
Sales, Marketing, Client Success

Functional Area :

Click on Save after filling all mandatory fields



Save

Step 4: Complete your profile by updating the mandatory fields

Highest Qualification

Highest Education : *	<div>Post Graduate ▾</div>
Course Name : *	<div>M.A ▾</div>
Specialization : *	<div>Social Work ▾</div>
University/Institution :	<div>Select University ▾</div>
Course Type :	<div>Full Time ▾</div>
Passing Year :	<div>Select Year ▾</div>



Update your Highest Qualification, Course Name(Degree) and Specialization

Example:

- Highest Qualification: Graduate
- Course Name: BSC
- Specialization: Nursing

Second Highest Qualification

Education :	<div>Select ▾</div>
Course Name :	<div>Select Course ▾</div>
Specialization :	<div>Select Specialization ▾</div>
University/Institution :	<div>Select University ▾</div>
Course Type :	<div>Full Time ▾</div>
Passing Year :	<div>Select Year ▾</div>

Step 4: Complete your profile by updating the mandatory fields

Profile Summary

+

Resume Headline & Key Skills

+

Education Details (S)

+

Technical Education

×

Technical Education : *

Select

▼

←

Select your “Technical Education” from drop down

Click on Save after filling all mandatory fields

→

Save

Job Location (S)

+

Experience & Employment Details

+

Step 4: Complete your profile by updating the mandatory fields

Profile Summary

+

Resume Headline & Key Skills

+

Education Details (S)

+

Technical Education

+

Job Location (S)

x

Current Location : *

Delhi

State : *

Delhi

District : *

North East

Preferred Job Location(s) : *

Delhi, Noida, Gurgaon, Faridabad, NCR

Update your current location, state, and district

Enter your preferred job location

Click on Save after filling all mandatory fields

Save

Experience & Employment Details

+

Experience & Employment Details



Fresher :

☐

Fresher

If you are Fresher just click on "Fresher" & save your application

Current Company :

Current Company

Current Designation :

Program Manager, NSDC

Total Experience :

7



If you have prior work experience, enter your Current Designation and Total Work Experience

Working Since (Month & Year) :

Select Month



Select Year



Current CTC (Lakhs &Thousands) :

Select Annual CT



Select Annual C



Expected CTC (Lakhs &Thousands) :

Select Annual CT



Select Annual C



Notice Period :

0

Previous Company 1 :

Working Years (From & To) :

Select Year



Select Year



Functional Area :

Select Function



Previous Company 2 :

Working Years (From & To) :

Select Year



Select Year



Functional Area :

Select Function




Click on Save after filling all mandatory fields



Save

Step 4: Your profile completion bar will show your profile completion status after filling all mandatory fields



Profile Last Updated On 10-Jun-2023

Mobile : +91 - VERIFIED

Email : VERIFIED

Profile Completeness

81%


DOWNLOAD RESUME

Once you have updated all the details in profile section, your profile completion percentage will appear like this

Education :
Specialization :
State : Delhi
District : North East

Profile Summary	+
Resume Headline & Key Skills	+
Education Details (S)	+
Technical Education	+

Step 5: Job Application using quick filters



Mobile : [REDACTED]

Email : [REDACTED]

VERIFIED

VERIFIED

Profile Completeness

81%

UPDATE PROFILE

Education : Post Graduate

Specialization : Social Work













State : Delhi

Company/ Job Title / Key Skills / Job ID

Location

Search Jobs »

↑ Search your dream job using quick filters Job Title, Key Skills, Job ID & Location ↑

JOBS BY INDUSTRY		JOBS BY LOCATION			
 TELECOM	 IT-ITES	 STRATEGIC MANUFACTURING	 RETAIL	 AUTOMOTIVE	 BFSI
 TEXTILE & APPAREL	 POWER	 BEAUTY & WELLNESS	 MANAGEMENT	 LOGISTICS	 ELECTRONICS

Step 5: Scroll down to see the latest jobs

HomeDashboardApplied JobsAdvanced Job SearchMy Profile

Mobile

Email

VERIFIED

VERIFIED

Profile Completeness

81%

UPDATE PROFILE

Education : Post Graduate

Specialization : Social Work

State : Delhi

Company/ Job Title / Key Skills / Job ID

Location

Search Jobs »

JOBS BY INDUSTRY

JOBS BY LOCATION

TELECOM

IT-ITES

STRATEGIC MANUFACTURING

RETAIL

AUTOMOTIVE

BFSI

TEXTILE & APPAREL

POWER

BEAUTY & WELLNESS

MANAGEMENT

LOGISTICS

ELECTRONICS

Scroll down to see the list of job posts & employers

RECENT JOB POSTS



Profile : Operating Engineering Trainee

Qualification : Diploma

Posted Date : 15 Jun 2023

Company : ANAND Group of companies

Experience : 0 - 0 Years

Function : Manufacturing

Salary : 1.6 - 2.2 Lakhs

Openings : 30

Location : Noida,Rajasthan,Pune,Hosur,Chennai,

[Apply Now »](#)



Profile : Production

Qualification : 10th pass,12th pass,ITI,Diploma

Posted Date : 15 Jun 2023

Company : Dixon Technologies

Experience : 0 - 1.2 Years

Function : Electronics Engineering

Salary : 1.6 - Lakhs

Openings : 70

Location : Noida

[Apply Now »](#)



Profile : Associate - Customer Support

Qualification : Graduate

Posted Date : 15 Jun 2023

Company : Spandana Sphoorty Financial Ltd

Experience : 1 - 3 Years

Function : BFSI

Salary : 2.5 - 3.5 Lakhs

Openings : 3

Location : Hyderabad

[Apply Now »](#)



You can share the job with your friends via WhatsApp, Facebook, LinkedIn and Twitter

Step 6: Click on “Apply for Position” after reading the complete Job Description

[Home](#) [Dashboard](#) [Applied Jobs](#) [Advanced Job Search](#) [My Profile](#) ▼

Customer Care

Location(s) : Mumbai

Home » Search Jobs

Job Details

APPLY

Job Title - Customer Care

Conneqt Bussiness Solutions

Location(s) : Mumbai Job Experience : 0 - 0Years Qualification : Graduate Salary : 2.4 - 2.8 Lakhs

Posted On : Jun 02, 2023 | Job Type : Corporate Job | Job ID : 10 | Function : BPO | PWD Type : | NA

Job Description

Should be able to speak and read bengali

- ❑ Taking/Handling Inbound Customer calls, Outbound calls, Emails, Chat
- ❑ Listening to and understanding the customer's requirements
- ❑ Provide product / service details & benefits to Customers
- ❑ Providing end to end solutions to the customer
- ❑ Asking the correct questions – probing and prompting the customer wherever required
- ❑ Timely and accurate capturing all the information given by the customer
- ❑ Timely follow up with Brands as per Escalation matrix till closure
- ❑ Staying current with knowledge of products/ processes & services offered by the client
- ❑ Ensure full adherence to all the quality parameters and SOP
- ❑ Cooperate with other Team members, SMEs and Team Leaders.
- ❑ Ensure 100% adherence to schedule
- ❑ Escalating the call to the team leader / manager, wherever desirable
- ❑ Handling irate / demanding customers where necessary, in a tactical manner

Apply For Position

CONNEQT

BUSINESS SOLUTIONS

Company :

Conneqt Bussiness Solutions

Type :

IT-ITeS

Contact Person :

Kurt Matio Dcruze

Email :

kurt.dcruze@conneqtcorp.com

Phone :

99xxxxx04

Website :

https://www.conneqtcorp.com

Address :

Gowara trinity towers first floor,
Rasoolpura Hyderabad

Read the complete Job Description (JD) to gain more clarity about the nature of job and then confirm your application by clicking on “Apply for Position”

Step 6: Click on “Apply for Position” after reading the complete Job Description

Home » Search Jobs

Customer Care

Location(s) : Mumbai

✔ You have successfully applied for this Position !

Job Details

Job Title - Customer Care

Conneqt Bussiness Solutions

Location(s) : Mumbai |
 Job Experience : 0 - 0Years |
 Qualification : Graduate |
 Salary : 2.4 - 2.8 Lakhs

Posted On : Jun 02, 2023 | Job Type : Corporate Job | Job ID : 10 | Function : BPO | PWD Type : NA

APPLY

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- ☐ Providing end to end solutions to the customer
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- ☐ Timely and accurate capturing all the information given by the customer
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- ☐ Ensure full adherence to all the quality parameters and SOP
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- ☐ Ensure 100% adherence to schedule
- ☐ Escalating the call to the team leader / manager, wherever desirable
- ☐ Handling irate / demanding customers where necessary, in a tactical manner


Apply For Position

Company :	Conneqt Bussiness Solutions
Type :	IT-ITeS
Contact Person :	Kurt Matio Dcruze
Email :	kurt.dcruze@conneqtcorp.com
Phone :	99xxxxx04
Website :	https://www.conneqtcorp.com
Address :	Gowara trinity towers first floor, Rasoolpura Hyderabad

A notification with
“Green Tick”
confirms that your
application for a
particular job has
been submitted

Step 7: Click on “Applied Jobs” to see all your job applications

[Home](#) [Dashboard](#) [Applied Jobs](#) [Advanced Job Search](#) [My Profile](#) ▼



Mobile

Email

VERIFIED

VERIFIED

Profile Completeness

81%

UPDATE PROFILE

Education : Post Graduate

Specialization : Social Work













State : Delhi

Company/ Job Title / Key Skills / Job ID


Location

Search Jobs »

Click on
“Applied Jobs”
to see the status of
your application

JOBS BY INDUSTRY			JOBS BY LOCATION		
 TELECOM	 IT-ITES	 STRATEGIC MANUFACTURING	 RETAIL	 AUTOMOTIVE	 BFSI
 TEXTILE & APPAREL	 POWER	 BEAUTY & WELLNESS	 MANAGEMENT	 LOGISTICS	 ELECTRONICS

Step 8: You can track status of your Job Application under “Applied Jobs” tab






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HomeDashboardApplied JobsAdvanced Job SearchMy Profile




View Applied Job List

Welcome Again :

Job Title : Diesel Mechanic	<div></div> <div><div>Company Name : Fuji Technical Services Pvt. Ltd.</div><div>Location : Navi Mumbai, ₹ Salary : 1 - 1.8 Lakhs Nos of Opening : 5</div><div>Status : SHORTLIST</div></div>	<p>Once an employer shows interest in your application, the status of application will change to</p> <p>“SHORTLIST”</p>
Job Title : Business Development Executive	<div></div> <div><div>Company Name : Quess Corp Ltd</div><div>Location : Delhi Region,Noida,Gurgaon,Faridabad, ₹ Salary : 2 - 3 Lakhs Nos of Opening : 100</div><div>Status : In Process</div></div>	
Job Title : SMO	<div></div> <div><div>Company Name : SHAHI EXPORTS PVT LTD</div><div>Location : Bangalore Urban ₹ Salary : 1.5 - 2 Lakhs Nos of Opening : 100</div><div>Status : SHORTLIST</div></div>	

As soon as an Employer shortlists you, you will receive notification on your registered email ID and mobile number

Sample Email Notification

Shortlisted for - Diesel Mechanic  Inbox x  



noreply@nsdcjobx.com

to me ▼

4:31PM (3 hours ago) ☆ ↶ ⋮

Dear

Thank you for your application for the position of Diesel Mechanic , we acknowledge the same & appreciate your interest
Currently, the recruiters are reviewing all the applications received by us. In case your profile matches up with the requirements for the position upon preliminary screening, the concerned recruiter will reach out to you with further updates.

Thank you once again for your application and best wishes for the targeted job coming your way.

Stay connected by visiting us on www.nsdcjobx.com for update.

Regards,
NSDC Jobs

Sample SMS Notification

Hi Candidate,
Congrats, you are shortlisted!
For more details, visit your account on NSDC JobX
www.nsdcjobx.com
HR will connect with you shortly. -NSDC

Once an employer schedules interview with you, a notification with interview details e.g., Location, time, mobile number of interviewer, etc. will be sent to you over registered email

Sample Email Notification



to me, noreply@nsdcjobx.com

4:35 PM (3 hours ago)



Dear <Your Name>

We appreciate your interest in the position **Job Title**. We are happy to inform you that you are shortlisted for the next round of interview process.

The details of the interview are given below:

Company Name : **Company Name**

Position Name : **Job Title**

Date : **05-07-2023**

Start Time : **10 AM**

Address : **Interview Location**

Message : **Wish You all the best Please Call on the below no for further queries phone | Employer Mobile Number**

For any assistance, you can reach out to **Employer Mobile Number**

Or you can reach out to me **Employer Alternate Mobile Number**

Thank you once again for your interest and best wishes for the targeted job coming your way.

Stay connected by visiting us on <https://www.nsdcjobx.com> for more update.

Regards,

Team NSDC JobX

To stay updated with your Job Application status, kindly check your JobX account, registered email and registered mobile number (SMS/WhatsApp) on daily basis

For any queries, you can reach out to us on:

Email – contact@nsdcjobx.com